## IT Infrastructure Decommissioning Vendor Assessment Checklist

Whether you need to move, upgrade, or retire your IT assets, your organization should engage a trustworthy team. Technology recycling experts deliver outstanding and extensive ITAD services. They should support your decommissioning project in a responsible, efficient, and secure manner.

Use this checklist to help you identify the right professional.

## **On-Site Services** Does the company provide project planning support before their servicing? Does this vendor offer on-site data destruction services to maximize data security? • Can this professional perform services without disrupting the client's daily operations? **Data Destruction** Does this industry specialist facilitate multiple methods of data destruction? Can this company manage different types of storage media? Can this vendor destroy high volumes of data? Do the various destruction options this business offers meet DoD guidelines? • If the technology destruction has to be handled off-site, how does this professional guarantee an unbroken chain of custody? **Asset Recovery** Does this vendor treat the equipment carefully during the decommissioning process? • Does this company run assessments to evaluate the reusability of each asset for resell? • Can it ensure reformatting each hardware to its maximum appraisal value? • Is this vendor an industry expert who can sell your equipment and obtain maximum value? Does it have a diverse network in IT secondary markets? Does the company hold a strong business presence in the various Global Markets? Recycling Obsolete Parts & Commodities • Can the company guarantee or provide proof that no e-waste is illegally exported or sent to

- landfills?Do their processes meet industry standards and guidelines?
  - RECYCLING

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